

MINUTES
Joint Workforce Investment Board

Thursday, November 8, 2012
11:30am – 1:30pm Eastern Time
Intelliplex Conference Center
2154 Intelliplex Drive
Shelbyville, IN 46176

Members Present: Beth Blasdel, Pam Fox, Natalie Hardin, Mike Heffner, John Kaufman, Jim Krampen, Jim Lardin, Greg Mahuron, David Reitnauer, Dennis Sterling, Pam Sutton, Tom Washburne, Jeff Williams, Dennis Wimer, Russ Winck

Members Absent: Jim Bossley, Steve Bryant, Jeff Byrd, Mark Defabis, Michael Gooch, Paul Green, Chris Kinnett, Chris Leininger, Gene McCracken, Jennifer Osterholt, Paula Pinkstaff, Marilyn Pitzulo, Doug Poe, Brent Tilson

Others Present: Connie Berry, DWD; Lance Ratliff, Central Indiana Regional Workforce Board; Jackie Zangrilli, Linda Jones, Grow Southwest Indiana Workforce Board; Lucy Houchin, JWIB Executive Director; Kelly Donoughe, Thomas P. Miller and Associates

The Career Learning and Employment Center (CLEC) for Veterans with Disabilities gave a presentation of the organization's mission and services prior to the meeting. The presentation provided an overview of CLEC's efforts to assist veterans to build rewarding careers and successfully integrate into the workforce.

Mr. Williams called the meeting to order at 12:05pm and recognized a quorum was present. He asked members and guests to introduce themselves.

Approval of Minutes

Mr. Williams asked members to review the minutes from the September 5, 2012 meeting. He entertained a motion for approval.

Dennis Wimer made the motion to approve the minutes and Jim Krampen seconded; the motion was approved unanimously.
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Public Comment Period

There were no public comments.

Action Items

1. Electronic Voting Process

Ms. Houchin explained that new legislation (P.L. 134-2012 (HEA No. 1003-2012)) allows members of the Joint Workforce Investment Board and its committees to participate in meetings via electronic

means, effective January 1, 2013. She presented a draft policy for the JWIB to consider outlining the requirements and protocols the JWIB and its committees will follow for electronic participation.

Jim Krampen motioned to approve the new policy. Pam Fox seconded the motion. All were in favor; the motion was approved.

Ms. Houchin described that the JWIB bylaws needed to be modified to allow for electronic voting, specifically Article VII: Meetings, Quorum, and Voting and Article IX: Section 5 (1)(c)(3).

Mr. Wimer motioned to revise Article VII to include "Members must attend in accordance with policy regarding electronic participation in meetings" and Article IX: Section 5 (1)(c)(3) to include "A quorum may be established according to the policy for electronic participation in meetings." Pat Sutton seconded the motion. The motion was approved unanimously.

2. Committee/ Council reports

Executive Committee – Mr. Williams reported that the Executive Committee did not meet and explained that future Executive Committee meetings will be held immediately before the JWIB meetings.

Youth Council – Ms. Houchin reported that the Youth Council met on October 25 and encouraged members to review the minutes from that meeting. The Youth Council also decided to meet on the same day as the JWIB for simplicity.

Mr. Williams suggested that education components continue to be offered at future JWIB meetings.

3. Election of Officers

Ms. Houchin reported the JWIB bylaws require that officers are elected annually and therefore, the JWIB needs to elect a Chairperson and a Vice Chair.

Tom Washburne motioned to keep the current slate of officers (Chair: Jeff Williams; Vice Chair: Paula Pinkstaff) provided Paula agrees to continue in her current role. David Reitnauer seconded the motion. Mr. Williams asked if there were other nominations for either position; there were no other nominations. All were in favor. The motion was approved to keep the current officers.

Update on Transition from RWBs to WIBs

Ms. Houchin explained a hand-out which outlines the ten steps that have to happen for the RWB to WIB transitions to occur. She noted that in February/ March 2013 the new WIBs will be constituted and will actually meet in the spring. Each region will have a Youth Council and will be responsible for developing a local plan. This will all need to occur by July 1 and everyone is on course to do so.

Mr. Wimer reported that Ms. Houchin is reaching out to the other regions in the state to gather information about lesson learned during their transition. That information will be available at the next meeting. He also explained that the new WIBs will be the similar in size to the JWIB, but that some people who are currently members of the RWBs will not be able to be on the new WIBs due to membership requirements. Mr. Wimer reported that regions can reduce the size of their WIB by trying to find people who fill multiple roles. There can only be 1 person on the board that employs 2 people or less because the board is intended to represent a hiring opportunity in that area.

Mr. Wimer reiterated that there are a lot of transitions that need to be made by July 1, 2013. It will be important for regions to determine how they will operate. Mr. Wimer shared information about the new structuring options that regions will have. Connie Berry, DWD, has been working on an overview to give the WIBs a better understanding of the various choices and will include the implications of each. The Workforce Investment Act requires that WIBs contract a Youth provider.

Mr. Wimer and Ms. Houchin have offered to help each region in their transition. Mr. Williams noted that getting the local elected officials to agree will be the most difficult.

The board briefly discussed sequestration. Ms. Blasdel noted the impending cuts (10%) to the budget in January. Mr. Wimer stated he expects to hear some news in the next few weeks.

Consent Agenda

1. Regional Workforce Board grants (RWB-2-05, RWB-2-08, RWB-2-09, RWB-2-11)

Amendment package for the remaining nine months of regional formula allocations.

- a. **Region 5:** Increase of \$3,094,191 for total obligation of \$4,943,283
 - o Adult \$1,340,651, DW \$1,522,871 & Youth \$1,427,102
 - o DW transferred to Adult \$652,659

http://www.in.gov/dwd/files/JWIB/RWB_02_05a1.pdf
- b. **Region 8:** Increase of \$1,081,841 for total obligation of \$2,047,775
 - o Adult \$598,641, DW \$433,988 & Youth \$829,151
 - o DW transferred to Adult \$185,995

http://www.in.gov/dwd/files/JWIB/RWB_2_08a1.pdf
- c. **Region 9:** Increase of \$1,291,288 for total obligation of \$2,122,028
 - o Adult \$638,088, DW \$600,642 & Youth \$661,143
 - o DW transferred to Adult \$222,155

http://www.in.gov/dwd/files/JWIB/RWB_2_09a1.pdf
- d. **Region 11:** Increase of \$1,447,198 for total obligation of \$2,524,988
 - o Adult \$724,788, DW \$711,684, Youth \$888,516
 - o DW transferred to Adult \$200,000

http://www.in.gov/dwd/files/JWIB/RWB_2_11a1.pdf

2. Jobs for America's Graduates (JAG-2-05, JAG-2-09, JAG-2-11)

To provide funding for staff to support the JAG program which gives instructional support for employability skills and support for employer marketing, job development, community outreach and post-secondary enrollment for low income students.

- a. **Region 5:** \$30,053 - http://www.in.gov/dwd/files/JWIB/JAG_2_05.pdf
- b. **Region 9:** \$15,027 - http://www.in.gov/dwd/files/JWIB/JAG_2_09.pdf
- c. **Region 11:** \$30,053 - http://www.in.gov/dwd/files/JWIB/JAG_2_11.pdf

Beth Blasdel moved to approve the consent agenda items and Jim Krampen seconded. There was no further discussion. All were in favor; the motion passed.

Other Business

Ms. Blasdel asks a question regarding Indiana Career Connect concerning the process for verifying that an employer exists. Mr. Wimer would check into it and report back to Ms. Blasdel.

Proposed 2013 Meeting Schedule

Thursday, February 7, 2013

11:30am – 1:30pm

Indianapolis area

** Executive Committee will meet at 10:30am*

** Youth Council will meet at 9:30am*

Thursday, May 9, 2013

11:30am – 1:30pm

Indianapolis area

** Executive Committee will meet at 10:30am*

** Youth Council will meet at 9:30am*

Meeting adjourned at 12:50pm